Committee: **Personnel Committee**

Date: **Wednesday 20 May 2026**

Time: **6.30pm, or on the rising of Council, whichever is later**

Venue **39 Castle Quay, Banbury, OX16 5FD**

Membership

To be appointed at the Annual Council Meeting on Wednesday 20 May 2026

AGENDA

1. **Appointment of Chair for the municipal year 2026/2027**

2. **Appointment of Vice-Chair for the municipal year 2026/2027**

Councillors are requested to collect any post from their pigeon hole in the Members' Lounge at the end of the meeting.

Information about this Meeting

Apologies for Absence
Apologies for absence should be notified to democracy@cherwell-dc.gov.uk or 01295 221534 prior to the start of the meeting. It is custom that substitutes are not appointed at the first meetings of committees.

Declarations of Interest
Members are asked to declare interests at the start of the meeting, at the start of the relevant agenda item.

Evacuation Procedure
If you hear the fire alarm, please leave the building via the nearest available exit. The fire assembly point is outside the Premier Inn, adjacent to the canal.

Access to Meetings
If you have any special requirements, such as a large print version of these papers or

special access facilities to view a meeting online or attend a meeting in person, please contact the officer named below, giving as much notice as possible before the meeting

Mobile Phones
Please ensure that any device is switched to silent operation or switched off.

Webcasting and Broadcasting Notice
The meeting will be recorded by the council for live and/or subsequent broadcast on the council's website. The whole of the meeting will be recorded, except when confidential or exempt items are being considered. The webcast will be retained on the website for 6 months.

If you make a representation to the meeting, you will be deemed by the council to have consented to being recorded. By entering the Council Chamber or joining virtually, you are consenting to being recorded and to the possible use of those images and sound recordings for webcasting and/or training purposes.

The council is obliged, by law, to allow members of the public to take photographs, film, audio-record, and report on proceedings. The council will only seek to prevent this should it be undertaken in a disruptive or otherwise inappropriate manner.

Queries Regarding this Agenda
Please contact Martyn Surfleet, Democratic and Elections democracy@cherwell-dc.gov.uk, 01295 221534

Shiraz Sheikh
Monitoring Officer

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